

It shall be the policy of the Idaho School Superintendents' Association (ISSA) to recognize an ISSA member who has demonstrated the knowledge, skills, and dispositions of effective leadership in the promotion of public school education and the improvement of student achievement in the State of Idaho. Such recognition shall be called the "District Leadership Award."

The selection of the recipient of the Award shall be governed by the following criteria and procedures.

1. The Award shall be limited to ISSA members who have demonstrated effective leadership in the promotion of public schools and improved student achievement in Idaho.
2. Nominations for the Award shall be evaluated against the following criteria. The nominee provides leadership that:
  - a. Advances the quality of classroom instruction.
  - b. Increases academic time-on-task by reducing disruptions to the school day.
  - c. Maintains the authority of the elected school board.
  - d. Develops community pride in school programs.
  - e. Provides for the recognition of outstanding educators at the state and local level.
  - f. Integrates new technology and teaching methods into the school system.
  - g. Promotes the cooperative use of resources among local school districts.
  - h. Establishes staff supervision and evaluation models that advance employee competence.
  - i. Accounts for the maximum and best use of school district resources.
  - j. Communicates the needs, successes, and goals of schools to legislators, parents, patrons, professionals, and students.
  - k. Enhances instructional excellence in schools through the maintenance, repair, and construction of school facilities conducive to learning.
  - l. Creates and maintains a self-appraising, goal-based management system for principals, other school administrators, and school systems as a whole.
  - m. Advocates academic achievement as a fundamental measure of student and school system success.
  - n. Models professional behavior that promotes the development of a positive school climate and respect for the profession.
3. The individual nominated must be a member of the ISSA, in good standing, at the time of nomination and continuing through all duties and responsibilities associated with the Award, including any Award ceremonies. A nominee must also be a practicing superintendent or assistant superintendent, with at least three years of experience in Idaho.
4. Any person or group may submit a nomination. Announcement of the Award procedures and deadlines will be made annually. The Board of Directors may also submit a nomination(s).
5. Nominations for the Award shall be on a form supplied by the Association.

6. The submitted nomination and all supporting documentation, with the exception of any letters of recommendation, must be typed and double-spaced. The submitted nomination may not exceed ten pages including supporting letters of recommendation and the nominee's resume.
7. The submitted nomination must include the following information
  - A. Nominee name, employment title, employer, employment address and telephone number, home address and telephone number.
  - B. Nominator name, employment title, employer, employment address and telephone number, and the relationship of the nominator to the nominee.
  - C. Description of how the nominee has met the established criteria for the Award.  
*(see policy item 2.a-n)*
8. The submitted nominations will be reviewed by the ISSA Board of Directors at its spring meeting. All nominations will remain active for twelve months following the selection of the Award recipient; they will be considered by the Board on the next review cycle, along with new nominations. The nomination can be updated by the original source of the nomination (two page maximum). If an ISSA Board member(s) is a nominee, the region(s) will send a representative of that region to participate in the selection of the Award recipient. If an officer of the ISSA is a nominee, there will be no representative added to the selection participants.
9. The Award recipient shall be recognized at the Association's Annual Meeting following the Award selection process. The Award shall be presented with an appropriate commemorative item reflective of the prestige of the Award.
10. In the event that the Award recipient is unable to fulfill the terms of the Award including any duties, responsibilities and Award ceremonies associated with the Award after designation as the Award recipient, the Board of Directors may withdraw the Award and designate the runner-up nominee as the Award recipient.

Approved by Board of Directors - April 2004



**IDAHO SCHOOL SUPERINTENDENTS' ASSOCIATION  
2021 DISTRICT LEADERSHIP AWARD**

**NOMINATION FORM**

The Idaho School Superintendents' Association sponsors the District Leadership Award. The purpose of this award is to recognize practicing Idaho Superintendents or Assistant Superintendents who have modeled positive effects in promoting public school education in the state of Idaho. The award recipient must have at least three years of experience as a superintendent or assistant superintendent in Idaho, and hold active membership in the ISSA at the time of nomination and continuing through all duties and responsibilities associated with the award, including any award ceremonies.

To nominate a superintendent/assistant superintendent for this award, please complete this form and follow the instructions in the policy on the back of this form (see numbers 6-8) for development of a nomination packet.

The nomination packet is **due to the IASA by September 15, 2021**. Please call the office at (208)345-1171 with any questions or e-mail Crystal at [crystal.leavitt@idschadm.org](mailto:crystal.leavitt@idschadm.org).

Nominee \_\_\_\_\_ Title \_\_\_\_\_

Email Address \_\_\_\_\_

School District \_\_\_\_\_ Phone \_\_\_\_\_

Nominee Address, City, State & Zip \_\_\_\_\_

Nominee Years of Experience in Idaho \_\_\_\_\_

Nominator \_\_\_\_\_ Title \_\_\_\_\_

Email Address \_\_\_\_\_

School District \_\_\_\_\_ Phone \_\_\_\_\_

Nominator Address, City, State & Zip \_\_\_\_\_

Relationship to Nominee \_\_\_\_\_

Send the completed nomination form and documentation via email:

[crystal.leavitt@idschadm.org](mailto:crystal.leavitt@idschadm.org) or [iasa@idschadm.org](mailto:iasa@idschadm.org)

Or by mail: IASA 777 S Latah Street Boise ID 83705