

Association: IASSP

04AW.030.2/07

Policy: OUTSTANDING SECONDARY ASSISTANT PRINCIPAL AWARD

It shall be the policy of the Idaho Association of Secondary School Principals (IASSP) to participate in the Outstanding Secondary Assistant Principal Award program sponsored by the National Association of Secondary School Principals (NASSP). Participation in the program shall be in effect as long as the program continues to allow IASSP to select the Idaho recipient of the award.

The selection of the Idaho recipient of the award shall be governed by the following criteria and procedures.

1. The award shall be limited to practicing Idaho assistant principals in either senior high schools or junior high/middle schools who meet the following criteria:
 - a. The nominee must have at least 3 years of experience as a secondary or middle level assistant principal in Idaho,
 - b. The nominee must be a current member of IASSP / NASSP, and
 - c. The nominee must be a member of IASSP / NASSP during the year in which the award is received.
2. Nominations for the award shall be submitted on a form supplied by IASSP. Any person or group interested in middle level or high school education or administration in Idaho may submit a nomination.
3. A nominee who meets the nomination criteria shall be notified of their nomination and the selection process, and staff will provide the nominee with a NASSP National Assistant Principal of the Year Award application for completion.
4. The Executive Board will review all submitted applications. Following the review, the Executive Board may interview one or more of the nominees prior to selection of the award recipient. The award will be given to the principal who best meets the criteria established by the NASSP. The award recipient shall be chosen at the spring meeting of the IASSP Executive Board.
5. In the event the award recipient is unable to fulfill the terms of the award including any duties, responsibilities and awards ceremonies, the Executive Board may withdraw the award and designate the next most qualified assistant principal as the award recipient.
6. The award recipient shall be recognized at the Association's next scheduled annual conference and presented with an appropriate commemorative item. The Association will also reimburse the award recipient up to \$1,500 in allowable travel expenses incurred while attending the NASSP conference at which assistant principal award recipients are honored. Allowable travel expenses are subject to the IASA travel policy and IASSP budgetary constraints.
7. All award nominations will remain active for twelve months following the selection of the Outstanding Secondary Assistant Principal Award recipient. They will be considered by the Executive Board during the next review cycle, along with new nominations. All nomination criteria must apply in order for the nomination to remain active in the next review cycle. Award application packets may be updated by the nominee.

Adopted by Executive Board - August 1981
Amended by Executive Board - April 1996
Amended by Executive Board - April 1997
Amended by Executive Board - September 2003
Amended by Executive Board – May 2005
Amended by Executive Board – May 2006
Amended by Executive Board – June 2014

IDAHO ASSOCIATION OF SECONDARY SCHOOL PRINCIPALS
Outstanding Secondary Assistant Principal Award

2023 NOMINATION FORM

Each year, the Idaho Association of Secondary School Principals, in conjunction with the National Association of Secondary School Principals, sponsors the Outstanding Secondary Assistant Principal Award. The award recognizes an outstanding middle level or high school assistant principal in Idaho who demonstrates excellence in collaborative leadership; curriculum, instruction and assessment; and personalization. The recipient of this award will participate in the NASSP National Assistant Principal of the Year program.

To be considered for this award, the nominee must be an active middle level or high school assistant principal in Idaho for 3 years or more, a current member of IASSP / NASSP, and a member of IASSP / NASSP during the year in which the award is received.

The nomination deadline is October 31, 2022

NASSP National Assistant Principal of the Year applications will be provided to those nominees who meet the nomination criteria.

NOMINEE NAME: _____ Phone: _____

Nominee Email: _____

School District Name/Number: _____

School Name: _____ # of Years as an Assistant Principal: _____

School Address: _____ City: _____ Zip: _____

Nominator: _____ Phone: _____

Nominator Email: _____

Address: _____ City: _____ Zip: _____

Relationship to Nominee: _____

Complete and return this form to the IASA by October 31, 2022.

IASA
777 S Latah Street
Boise ID 83705

E-mail: crystal.leavitt@idschadm.org

Phone: (208) 345-1171 ex. 103